

Memo

To: Board of Managers
From: Michael Younes, Director of Municipal Operations *My*
Date: 3/4/2015
Re: Board Discussion – Refuse/Recycling Scope and Terms

The Village's current refuse/recycling contract will expire at the conclusion of the fiscal year (June 30, 2014) and is required to be re-bid. As the Board is aware, over the course of the Village's current 5-year contract (3-years base and 2 one-year extensions) staff has recommended and implemented certain changes pertaining to the compensation structure.

Now that the contract must be re-bid, staff requests the Board's guidance on a number of issues listed below. Many of these issues have been raised over the past 5 years by residents, Board members and staff.

1. Should a minimum living or prevailing wage be set for this and other Village contracts? Currently, Montgomery County's living wage is set at \$14.15 per hour.
2. Should the Village require that benefits, such as medical insurance and paid holidays (and if so, which holidays), be provided to employees of Village contractors?
3. Should modifications to the frequency of refuse/recycling collection be made?

At the Board's meeting Monday evening, staff and Village Counsel will be provide additional guidance specifically for items 1 and 2 as they have potential impacts to all Village contracts and the level of participation we see during the bidding process of projects and services.

For the Board's reference, a one-page summary of the Village's refuse/recycling collection specification is attached.

Attachment:

Summary of Refuse/Recycling Collection Specification

Specification Summary Refuse/Recycling Collection

- **Contract Costs:**
 - Refuse: \$9,800/month (\$13.61 per house)
 - Recycling: \$5,198.40/ month (\$7.22 per house)
 - Dumpster: \$135 per pick-up, plus tipping fees
- Section 10-6 (a) of the Chevy Chase Village Code states that all refuse is to be stored for collection and collected from the rear of the residence.
- **Refuse/Recycling Collection Services:**
 - **Residential:**
 - 722 residential homes
 - All Saints Church & Day Care Center
 - **Public Space Collection Services:**
 - The contractor is responsible for collecting refuse from a total of 23 park/street-side trash cans throughout the Village
 - **Village Hall/Public Works Yard Collection Services:**
 - The contractor is responsible for providing and collecting a 40-yard roll-off dumpster for refuse, once per week.
- The list of acceptable recyclable materials is constantly growing and a current list follows:
 - **Commingled Glass, Metal and Plastics**
 - **Glass:** All jars and bottles (all colors).
 - **Metal:** All aluminum and steel food and beverage cans and aluminum foil products such as balled foil wraps, and foil cookware. Please empty and rinse cans and foil products.
 - **Plastics:** All plastic bottles can be recycled. Please empty and rinse bottles and discard the caps.
 - **Mixed Paper**
 - Newspaper and all advertising inserts;
 - Magazines and glossy paper products, mail order catalogs, etc.;
 - Cardboard: cereal boxes, packing boxes, etc. (Please flatten large cardboard boxes and set with/beside the bin.)
 - Telephone books, paperback books; and
 - Plain paper, unwanted mail, computer paper.
- All refuse materials collected from both residential and public spaces must be delivered to the Montgomery County Transfer Station located at 16101 Frederick Road, Derwood, MD 20855.
- All recycling materials are delivered to the recycling facility of the contractor's, currently the Recycling America Facility in Howard County, MD, and the Village is not charged any tipping fees.
- The contractor observes six (6) major holidays, which include: January 1; Memorial Day; July 4th; Labor Day; Thanksgiving Day; and December 25